# Creating Ovid AutoAlerts Transcript

Open [Ovid MEDLINE](https://login.pallas2.tcl.sc.edu/login?url=http://gateway.ovid.com/autologin.html) in another browser window to work through this tutorial side by side.

# Introduction

An Ovid AutoAlert (saved search alert) can help you stay up-to-date with the journal literature.

After you create an AutoAlert, Ovid will run your saved search periodically, then email you any new matching citations.

This tutorial will show you how to create an AutoAlert.

**Navigation**

Use the **Next** button below to move through the tutorial. You may need to scroll down to find the button on some pages.

# The Ovid Menu

The first Ovid MEDLINE link contains the most recent articles added to MEDLINE.

Select the **Ovid MEDLINE(R) ALL** link.

# Search Tip

If you want to receive emails including the most recent articles that have not yet been indexed (assigned MeSH headings), remember to deselect the **Map Term to Subject Heading** box.

# Run Your Search

Run a search in Ovid that you would like to save.

Include any limits (English Language, Review Articles, etc.) you want to add before saving your search.

# Creating the AutoAlert

After you have completed your search, click the **More** link for the search you want to save.

To receive email results of your saved search, you need to select Create AutoAlert.

Select **Create Auto-Alert** from the drop-down menu.

# Personal Account

Next, Ovid will prompt you to login to your Personal Account.

If you do not have a Personal Account, you would select **Create Account** to create a free account name and password.

# AutoAlert Name

Ovid provides many options for customizing your AutoAlert.

First, enter a **search name** and any comments. Do not click the Save button yet.

# Customizing the AutoAlert

Next, you can specify how often you want Ovid to run your search. Specify how often you want Ovid to run your search (daily, weekly, monthly, etc.).

There are other options like adding additional email addresses to receive the updates and choosing whether you want to receive the citation and the abstract.

Select the options you prefer, then click the **Save** button.

The AutoAlert is complete!

# Wrap-up

You will now start to receive emails with links to new citations that match your search criteria.

After creating an AutoAlert, you can edit, delete, or suspend the AutoAlert when you are on vacation.

# Feedback

We hope this tutorial was helpful to you.

Please fill out our brief [tutorial evaluation](https://uscmed.sc.libguides.com/tutorialevaluation).