

## Part C Training & Technical Assistance Survey

Answering the questions based on your knowledge and experience with the Part C T/TA system should take no more than 10-15 minutes. Once you have completed the survey, return it to TECS by saving the document with your responses and attaching it to an email to Leslie Pyper at [pyperl@cdd.sc.edu](mailto:pyperl@cdd.sc.edu)

Several of the questions ask about the organization and structure of the T/TA system. Others ask about the activities of T/TA providers. There are a total of 18 questions. Some questions have multiple choice options, while others require you to type in your answer. Do not be concerned about space – take as much or as little as you need to answer.

1. Indicate the lead agency for Part C in your state or territory.
  
2. Early interventionists\* receive training in what *major content areas*?  
*\*Early interventionists = professionals and paraprofessionals providing any of the 16 services to children and families eligible under Part C.*
  
3. Who are the **primary recipients** of training and technical assistance for your Part C system?  
(Check all that apply)
  - Lead agency personnel (central office or regional staff.)
  - Agency administrators (all partnering agencies)
  - ICC members/committees/subcommittees
  - Supervisors / district managers (all partnering agencies)
  - Early intervention field personnel (providers such as special instruction providers, therapist/discipline specialists, service coordinators, etc.)
  - Parents & family members
  - Early childhood community partners (day care staff, Early Head Start staff, faith-based early care programs.)
  - Pre-service partners (higher ed, medical students, etc)
  - Other:  

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4. Does the state/territory TA system have any of the following?  
(Check all that apply):
  - Vision statement for technical assistance
  - Mission statement for technical assistance
  - Written goals
  - A set of core values and/or philosophy of technical assistance

5. Which, if any, of the following are addressed by training and technical assistance providers?  
(Check all that apply)

- IDEA - Individuals with Disabilities Education Act
- CAPTA - Child Abuse Prevention and Treatment Act
- FERPA - Family Educational Rights and Protection Act
- HIPPA - Health Information Portability and Protection Act
- GPRA – Government Performance and Results Act
- ADA - Americans with Disabilities Act
- state early intervention law
- lead agency early intervention policies and procedures
- CIFMS – Continuous Improvement and Focused Monitoring System
- PART - Program Assessment Rating Tool
- state/territory early intervention requirements  
(e.g. personnel standards/competencies/certification)

6. Which statement most accurately describes the TA process?

- The technical assistance delivery process is unique in each situation.
- Technical assistance is consistently delivered in a step-by-step process.

7. Which best describes the structure of the Part C TA system?

- a one-person TA operation in the lead agency central office
- multiple TA staff in the lead agency office (central or regional)
- regional TA operations or offices from various participating state agencies and programs
- combination of state central office and regional staff from various participating state agencies and programs
- third-party contract(s) with:
  - universities
  - parent groups
  - private consultant companies
  - other configurations such as a consortium of institutions of higher education (IHEs) and parent resource groups

8. If TA is provided to agency leaders or the ICC, which topics are addressed?  
(Check all that apply)

- Part C policy development
- Compliance activities
- Standards alignment across state agencies/programs
- Child and family outcomes
- Other: \_\_\_\_\_

9. If the **Part C TA unit** has initiated requests for technical assistance, what were the sources of the TA? (Check all that apply):

- NECTAC
- Your OSEP liaison
- Private in-state consultants

- Private national consultants
- Institutes of higher education
- NICHCY
- Other state Part C T/TA units/providers
- Parent Resource Centers or Parent Training Centers
- 1 of the 6 regional resource centers funded through OSEP
  - Northeast RRC
  - Mid-South RRC
  - South East RRC
  - Great Lakes Area RRC
  - Mountain Plains RRC
  - Western RRC

10. Is there a current plan in place for evaluating the state or territory's T/TA activities & outcomes over time?

- Yes
- No

11. Check all ways in which families are involved in trainings for early intervention providers.

- Planning of training activities in partnership with professional T/TA providers
- Co-instruction of modules or workshops with professional trainers
- Evaluation of training sessions
- Other: \_\_\_\_\_

12. Providers in the T/TA unit represent which professional areas? (Check all that apply)

- Adult education
- Special instruction
- Physical therapy
- Nursing
- Occupational therapy
- Social work
- Service coordination
- Psychology
- Early childhood education
- Speech therapy
- Other: \_\_\_\_\_

13. Which statement best describes how diversity issues are addressed by the T/TA unit?

- Diversity issues have not yet been addressed.
- Specific diversity issues are *topics of study* in training activities.
- Diversity issues are *embedded in all training activities*.
- Diversity issues are addressed *both* as training topics and as embedded content within all training activities.

14. Do options for training exist based on any of the following? (Check all that apply)

- Professional discipline
- Early intervention system role
- Level of experience in the state or territory's early intervention system
- Learning style
- Agency affiliation
- Other \_\_\_\_\_

15. Are the trainers in your TA system credentialed through a state early intervention certification process?

- Yes, all trainers
- Yes, some trainers
- No

16. Have the trainers in your TA system received certificates from a national training society such as ASTD (American Society for Training & Development) or ISPI (International Society for Performance Improvement)?

- Yes, all trainers
- Yes, some trainers
- No

17. Indicate the formats in which training and technical assistance are offered.

- Face-to-face training
- CD self-paced instruction
- Video-taped training
- Workbook self-paced instruction
- Web-based instruction
- TA documents based on the review of published literature
- TA documents developed to explain or enhance policy
- Newsletters
- Community forums
- Focus groups
- Phone consultation
- Hands-on consultation
- Grand Rounds
- Tele-health video consultation
- System-wide telecast (interactive – participants can ask questions...)
- System-wide broadcast (not interactive)
- Other \_\_\_\_\_

18. Which statement best describes the focus of the T/TA program/agency?

- The TA program is dedicated exclusively to Part C constituents and Part C issues.

- The T/TA program encompasses Part C and other programs that serve children with and without disabilities in inclusive, community-based, early childhood programs (i.e. Head Start, childcare...)
  - The TA program includes Part C matters and other matters that are relevant to school-based, early childhood programs (i.e. 619).
  - Other
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If you would like for your training & technical assistance **contact information** to be included in the **national directory**, please submit contact information for all appropriate providers who wish to be listed. This directory information will be given as a handout at the DEC conference in October, and will be made available on the TECS website ([www.sc.edu/tecs](http://www.sc.edu/tecs)). This directory should facilitate greater networking and information access among all Part C training and technical assistance providers.

Part C T/TA Contact Person:

Agency Name:

Phone:

E-mail:

Web Address (if any):

We'd be happy to share the results from this survey. Would you like to receive a copy of the final survey report?

- Yes

Thank you for your time and cooperation! Once you have completed the survey, save the entire document as "your state survey" (for instance, SC survey or NJ survey) and attach it to an email to Leslie Pyper at [pyperl@cdd.sc.edu](mailto:pyperl@cdd.sc.edu) as soon as possible.

Sincerely,

Leslie Pyper, M.S.

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