

S.C. Part C Credential Renewal Process

After BabyNet personnel have completed BabyNet Basics (in TECSBOOK 2.0) and earned their South Carolina Part C Credential, the next step is the Credential renewal. BabyNet personnel are required to renew their S.C. Part C Credential every 2 years. **Personnel who earned their S.C Part C Credential on or before August 31, 2011, the renewal must be completed by August 31, 2013.**

Credential Renewal Requirements

BabyNet personnel must obtain a total of **12 professional development credit hours**. This must be done as follows:

- complete the Updated BabyNet Basics course (1 credit hour),
- complete the required BabyNet State Office trainings (4 credit hours)
- complete all required TECS trainings (4 credit hours) and
- complete elective professional development activities for 3 credit hours.

The table below is a graphic representation of the above requirements.

Training Type	Credit Hours	Remaining Hours Needed for 12
Updated BabyNet Basics	1	11
BabyNet State Office Trainings	4	7
TECS required trainings	4	3
*Elective (Pre-approved Outside Trainings)	3	0

*BabyNet personnel who have completed 3 or more lessons from TECSBOOK 1.0 have earned all of their elective credit hours for the Credential renewal. These personnel would only need to complete the updated BabyNet Basics course, the required BabyNet State Office trainings, and the required TECS trainings.

TECS Required Trainings and Updated BabyNet Basics

In order to complete TECS trainings and the Updated BabyNet Basics requirement, personnel will need to log into TECSBOOK 2.0 (<http://tecsbook.med.sc.edu>). There are 3 different sections within TECSBOOK: *BabyNet Basics*, *BabyNet Advanced* and *BabyNet Electives*.

- *BabyNet Advanced* section will contain topic-specific trainings (usually developed or adapted by TECS).
- *BabyNet Electives* section will have other pre-approved trainings.

Professional development activities that are completed from the BabyNet Advanced and/ or the BabyNet Electives sections will count toward the 12 renewal credit hours.

***NOTE:** These lessons, such as Updated BabyNet Basics, and other topic-specific trainings, will be added to TECSBOOK in the BabyNet Advanced section **by May 31, 2012.** TECS will send Listserv messages to notify personnel when new lessons are added.

Elective Professional Development Activities

Renewal credit hours can also be earned by completing outside professional development activities. However, these activities must receive pre-approval from TECS to count toward renewal credit hours. In order to obtain pre-approval, personnel need to submit a request (ticket) to the TECS Helpdesk online at: <http://tecshelpdesk.zendesk.com>. In the request description, personnel need to include a link to the professional development activity of interest and explain how it relates to the core competencies. [The five core competencies are: 1) Early Intervention Foundations, 2) Child Development and Learning, 3) Family and Community Relationships and Supports, 4) Evaluation and Assessment and 5) Service Coordination, Delivery and Implementation.]

In order to find outside trainings, we have also included a list of a few pre-approved professional development activities that can be completed for credit hours. An additional resource for outside professional development opportunities (that must be pre-approved) is the Training Calendar on the TECS Website. It is located online at:

<http://uscm.med.sc.edu/tecs/TECS%20Training%20Calendar/index.html>

After completing a pre-approved outside professional development activity, personnel will need to log into TECSBOOK 2.0, go to a Course titled, 'Outside Professional Development. Next, choose the lesson that matches the type or title of the activity; if nothing matches, choose the course called "General Professional Development Activity. Then complete a short test called, "Professional Development Credit Test" by answering the following 3 questions about the professional development activity. This is how Credential renewal credit hours will be provided for these outside activities.

- 1) How will this professional development activity impact your work with young children, families and/or caregivers?
- 2) How will you use what you learned from this professional development activity in the field?
- 3) How will this professional development activity impact/influence your overall professional development?

Required BabyNet State Office Trainings

Throughout the year, there will be opportunities to participate in trainings conducted by BabyNet State Office related to state policy. When these trainings are announced, we will specify whether personnel can receive Credential renewal credit hours for them.

Supervisor/Directors FYI: Any new personnel who need to obtain their initial S.C. Part C Credential will have 90 days to complete BabyNet Basics.