

## Section 6: Employment

Citizen Verification for I-9	
<p><b>Purpose:</b></p> <p>To allow employers to electronically verify the identity and employment eligibility of both citizen and non-citizen new hires.</p>	<p><b>Contact:</b></p> <p style="text-align: center;">21220 Kelly Road Eastpoint, MI 48021 800-724-8546 Direct: 586-778-8491 Email: <a href="mailto:SalesSupport@nowhire.com">SalesSupport@nowhire.com</a> <a href="http://www.nowhire.com/EVerify.htm">www.nowhire.com/EVerify.htm</a></p>
<p><b>Explanation</b></p> <p>E-Verify is an internet-based system operated by the Department of Homeland Security in partnership with the Social Security Administration. The system allows employers to verify name, date of birth and social security number, along with immigration information for non-citizens, against Federal databases in order to verify the identify and employment eligibility.</p>	

Columbia ESC Workforce	
<p><b>Purpose:</b></p> <p>To provide assistance locating employment.</p>	<p><b>Contact:</b></p> <p style="text-align: center;">Catherine Bishop 700 Taylor Street Columbia, SC 29202 (803) 737-0193 Email: <a href="mailto:ebishop@sces.org">ebishop@sces.org</a></p>
<p><b>Explanation:</b></p> <p>Provides a disability resource to help people with disabilities navigate through the difficult task of finding employment. It helps to connect individuals with disabilities to services available within the one stop centers; helping individuals access and navigate through the programs that impact their ability to obtain; maintain or return to work; develop links with employers; and conduct outreach to other agencies/organizations.</p>	

ICI- University of Massachusetts- Boston	
<p><b>Purpose:</b></p> <p>To provide people with disabilities technology and design strategies to bridge their employment needs.</p>	<p><b>Contact Information:</b></p> <p style="text-align: center;">Institute for Community Inclusion/UMass Boston 100 Morrissey Blvd. Boston, MA 02125 1-888-886-9898 Email: <a href="mailto:Rick.Kugler@umb.edu">Rick.Kugler@umb.edu</a> <a href="http://www.foremployers.com">www.foremployers.com</a></p>
<p><b>Explanation:</b></p> <p>Foremployers.com offers a variety of assistance to people with disabilities in areas such as interviewing skills, recruitment strategies, financial and tax information, accommodations and technology, health care and demographics and diversity. The website can help reduce the concern of age-related conditions, injuries on the job or bring new staff with disabilities into the workforce.</p>	

<b>ILR Employment and Disability Institute</b>	
<b>Purpose:</b>	<b>Contact:</b>
<p>To provide information, materials and technical assistance to individuals and entities affected by the American with Disabilities Act.</p>	<p>102 ILR Extension Building            Cornell University            Ithaca, NY 14853-3901            (607) 255-7727            Fax: (607) 255-2763            TTY: (607) 255-2891            Email: <a href="mailto:dwf3@cornell.edu">dwf3@cornell.edu</a>  <a href="http://www.ilr.cornell.edu/ped">www.ilr.cornell.edu/ped</a></p>
<b>Explanation:</b>	
<p>Employment and Disability Institute conducts research and provides continuing education and technical assistance on many aspects of disability in the workplace. The EDI team consults with policy makers, disability advocates, and rehabilitation program professions to encourage, accommodate and integrate individuals with disabilities. EDI contributes to developing inclusive workplace systems and communities in a variety of ways. The EDI team engages in research and produces scholarly articles, develops training materials, conducts training sessions domestically and internationally, and offers technical assistance on a wide array of disability-related matters. EDI expertise embraces legal mandates and operational issues, an all-encompassing perspective that enables them to help transform public policy into practice. EDI provides technical assistance, training, and research in the following topic areas: ADA, accommodation and accessible IT; Community Inclusion; Disability Benefits and Work; Disability Employment Research; Disability Statistics Research; Educational Achievement and Transition; International Disability Research; Workforce Development.</p>	

<b>Job Accommodation Network (JAN)</b>	
<b>Purpose:</b>	<b>Contact:</b>
<p>A free consulting service designed to increase the employability of people with disabilities by: 1) providing individualized worksite accommodations solutions, 2) providing technical assistance regarding the ADA and other disability related legislation, and 3) educating callers about self-employment options.</p>	<p>P.O. Box 6080            Morgantown, WV 26506-6080            Accommodation Information (V/TTY):            1-800-526-7234            ADA Information (V/TTY):            1-800-232-9675            Fax: (304) 293-5407            Email: <a href="mailto:jan@jan.icdi.wvu.edu">jan@jan.icdi.wvu.edu</a>  <a href="http://www.jan.wvu.edu">www.jan.wvu.edu</a></p>
<b>Explanation:</b>	
<p>To provide information that helps create barrier-free facilities that comply with the Americans with Disabilities Act; gives practical suggestions for accommodating employees with all types of disabilities. Small Business Self Employment Services (SBSSES) located at JAN can give people with disabilities information about starting up their own business.</p>	

<b>Program Assistance Line ("PAL" Line)</b>	
<b>Purpose:</b>	<b>Contact:</b>
A free referral agency to assist individuals regarding various needs.	Office of the Lieutenant Governor P.O. Box 142 Columbia, SC 29202 (803) 734-2080 <a href="http://www.state.sc.us/litgov">www.state.sc.us/litgov</a> Email: <a href="mailto:litgov@scsenate.org">litgov@scsenate.org</a>
<b>Explanation</b>	
Provides free information regarding employment opportunities, housing, financial assistance, legal assistance, mental health, counseling, transportation, health services, food/clothing assistance, etc. This is available to all residence of South Carolina.	

<b>Quintessential Careers</b>	
<b>Purpose:</b>	<b>Contact:</b>
To assist individuals in completing their resume.	<a href="http://www.quintcareers.com/action_skills.html">http://www.quintcareers.com/action_skills.html</a>
<b>Explanation</b>	
Quintessential Careers provides a list of verbs to describe skills and accomplishments when writing your resume and cover letters to increase the strength of your writing and make potential employers take notice.	

<b>Resume-Help.org</b>	
<b>Purpose:</b>	<b>Contact:</b>
To assist individuals in completing a resume.	<a href="http://resume-help.org/resume_action_words.htm">http://resume-help.org/resume_action_words.htm</a>
<b>Explanation</b>	
Resume-help.org provides a list of verbs and keywords which could be helpful in completing a resume.	

<b>South Carolina's Employment Security Commission</b>	
<b>Purpose:</b>	<b>Contact:</b>
To provide assistance in employment.	S. C. Employment Security Commission P. O. Box 995 1550 Gadsden Street Columbia, SC 29202 803-737-2588 <a href="http://www.sces.org">www.sces.org</a>
<b>Explanation</b>	
The South Carolina Employment Security Commission assists individuals in looking for work or applying for unemployment. It also provides information on the labor market.	

<b>South Carolina's Pathways to Employment</b>	
<b>Purpose:</b>	<b>Contact Information:</b>
To assist people who want to work in making a plan, accessing long-term supports and solves problems that may come up along the way in finding employment.	803-935-5205 <a href="http://scbpao-pathways.scvrd.net/index.html">http://scbpao-pathways.scvrd.net/index.html</a>
<b>Explanation:</b>	
South Carolina Pathways to Employment can help one learn about work incentives offered by SSDI, SSI, Medicare and Medicaid, as well as other supports that are available. Many may want to work but are concerned about losing their cash benefits and health coverage however the community work incentive coordinators can help with finding available work without affecting your benefits.	

<b>Snag a Job</b>	
<b>Purpose:</b>	<b>Contact:</b>
To assist individuals in finding a job.	<a href="http://www.snagajob.com">www.snagajob.com</a>
<b>Explanation</b>	
Snag a job allows individuals to search through a variety of different employment opportunities.	

<b>The Social Security Administration Red Book</b>	
<b>Purpose:</b>	<b>Contact:</b>
To provide individuals with disabilities guidance in employment under the social security disability insurance and supplement security income programs.	Social Security Administration Office of Public Inquiries Windsor Park Building 6401 Security Blvd. Baltimore, MD 21235 Local: 803-929-7635
<b>Explanation</b>	
The Red Book serves as a general reference source about the employment-related provisions of Social Security Disability Insurance and the Supplemental Security Income Programs for educators, advocates, rehabilitation professionals and counselors who serve people with disabilities.	

<b>Telamon's Business Start-Up Training/Loan Program</b>	
<b>Purpose:</b>	<b>Contact:</b>
To assist individuals with starting up their own business at no cost.	364 South Pine Street Suite A-202 Spartanburg, SC 29302 (864) 582-5611 <a href="http://www.telamon.org">www.telamon.org</a>
<b>Explanation</b>	
The Telamon Corporation's Business Start-Up Training/Loan Program is designed to assist residents of Spartanburg, Cherokee, Union, Chester, and Laurens counties. The services provided include: Business start-up training with experienced trainers; Micro-Loans for up to \$5,000; Counseling during and after the start-up of your business.	

<b>Vocational Rehabilitation</b>	
<p style="text-align: center;"><b>Purpose:</b></p> <p>To assist people with disabilities in developing competitive job skills, training and employment.</p>	<p style="text-align: center;"><b>Contact Information:</b></p> <p style="text-align: center;">1410 Boston Ave. P.O. Box 15 West Columbia, SC 29171-0015 Telephone Voice: (803) 896-6500 Telephone TTY: (803) 896-6553 Toll free: 1-800-832-7526 Email: <a href="mailto:info@scvrd.state.sc.us">info@scvrd.state.sc.us</a> <a href="http://www.scvrd.net/">http://www.scvrd.net/</a></p>
<p><b>Explanation:</b></p> <p>South Carolina Vocational Rehabilitation is an agency that assists people with disabilities to find competitive employment. Once eligibility has been established, individuals begin receiving training on skills necessary for the specific job they are applying for. These individuals work one on one with an employment coach to perfect these skills before starting the job. Vocational Rehabilitation is a person-centered agency that focuses on the individuals abilities. Vocational Rehabilitation offers four different programs to help people access competitive and gainful employment. They include: SCVRD, The Rehabilitation Center Training Program, and The Center for Comprehensive Programs, and Other Services. To check for eligibility requirements, please contact your local Vocational Rehabilitation Office to schedule an appointment with one of their professional counselors.</p>	

<b>Work Incentives Planning and Assistance Project</b>	
<p style="text-align: center;"><b>Purpose:</b></p> <p>To assist individuals with disabilities with job placement, benefits planning and career development.</p>	<p style="text-align: center;"><b>Contact:</b></p> <p style="text-align: center;">Social Security Administration Office of Public Inquiries Windsor Park Building 6401 Security Blvd. Baltimore, MD 21235 Local: 803-929-7635 <a href="http://www.ssa.gov/work/wipafactsheet.html">http://www.ssa.gov/work/wipafactsheet.html</a></p>
<p><b>Explanation</b></p> <p>The Work Incentives Planning and Assistance Project (WIPA) is staffed with Community Work Incentive Coordinators who provide work planning and assistance; help beneficiaries and their families determine eligibility for Federal or State work incentives programs; refer beneficiaries with disabilities to appropriate Employment Networks or State VR agencies based on individual needs and impairment types; provide information about potential employer-based or federally subsidized health benefits coverage available to beneficiaries once they enter the workforce and inform beneficiaries with disabilities of further protection and advocacy services available to them. WIPA also has a training center in which they directly address the training and technical assistance needs of the project coordinators.</p>	

<b>The Work Number</b>	
<b>Purpose:</b>	<b>Contact:</b>
To provide employees with human resource and payroll services.	<a href="http://www.theworknumber.com">www.theworknumber.com</a>
<b>Explanation</b>	
The Work Number is an automated service providing over 100 million employees with various services including employment and income verification.	

<b>Zarrow Center for Learning Enrichment</b>	
<b>Purpose:</b>	<b>Contact:</b>
To help prepare students.	S. C. Employment Security Commission P. O. Box 995 1550 Gadsden Street Columbia, SC 29202 803-737-2588 <a href="http://www.sces.org">www.sces.org</a>
<b>Explanation</b>	
The South Carolina Employment Security Commission assists individuals in looking for work or applying for unemployment. It also provides information on the labor market.	