COMMITTEE MEMBERSHIP
2008-2009

Effective: 1 July 2008

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University of South Carolina
School of Medicine

Committee Membership
2008-2009

Authority

Except as otherwise required by USC regulations and policies (e.g., the Student Academic Responsibility Committee), all committees and subcommittees are advisory to the Dean and operate in accord with the policies and procedures contained in the USC Faculty Manual.

Selection of student members

At the mid-point of the spring semester, the Director of Student Services sends each enrolled medical student a memorandum in which student self-nominations for service on School of Medicine committees and subcommittees for the next academic year are sought. The Director of Student Services, in consultation with other personnel in the Office of Medical Education and Academic Affairs, assesses each interested student’s eligibility for service, as well as his/her area of personal interest and ability and his/her willingness to serve prior to informing the Dean of eligible nominees. The Dean then selects student members of committees and subcommittees from the list of eligible nominees. To be eligible to serve on School of Medicine committees and subcommittees, a student must be currently enrolled and in good academic standing; no student repeating an academic semester or year is eligible for service on School of Medicine committees or subcommittees until the repeat semester/year has been completed successfully.

Other USC and SOM committees

The revised committee structure does not relate to membership on other committees of USC, the SOM Educational Trust, of SOM-affiliated hospitals, or the SOM strategic planning process. The process of selection for membership on these committees is distinct from the selection process for faculty, administrative, and joint faculty/administrative committees.

Nomination/election process

The Faculty Representation Committee is responsible for developing and administering the procedures for nomination and election of faculty members to committee and subcommittee places designated for elected members. The Faculty Representation Committee will advise the Dean on the selection of faculty members for committee and subcommittee places designated for appointees. It is expected that each faculty member under consideration for nomination for an elected committee and subcommittee position will, prior to the election, discuss his/her nomination with the chair of his/her department.
Voting privileges

All faculty, students, administrators, and non-faculty SOM staff members, who are members of SOM committees and subcommittees, whether elected, appointed, or ex-officio, are eligible to vote unless otherwise specified. Consultants and other individuals specifically identified as staff to committees and subcommittees are not eligible to vote.

[N.B. In the USC Faculty Manual, “faculty” is defined as “the President, the Provost and all academic vice presidents and academic associate and assistant vice-presidents; all deans, associate and assistant deans of all schools and colleges; professors, associate professors, assistant professors, all full-time academic instructors and full-time lecturers who are not degree candidates at the University of South Carolina; visiting faculty members, emeriti faculty members, the Vice-President for Student Affairs, Director of University Libraries, professional librarians, Director of Admissions, and such other persons as the faculty sees fit to elect.”

Additionally, “the following members of the faculty shall have the right to present motions and to vote: the President, the Provost, the academic vice presidents, the deans of schools and colleges, chairs of academic departments, professional librarians, full-time faculty in ROTC programs, and those regularly appointed professors, associate professors, assistant professors, and any administrative official who has tenure as a faculty member.”

Finally, “the faculty of a college, school, or department shall consist of all its members having the rank of professor, associate professor, assistant professor, and all full-time instructors and part-time lecturers. Voting rights within a college, school, or department are based upon the same standards as in the University faculty.”]

Minutes of committee and subcommittee meetings

The Chair of each committee and subcommittee will ensure that minutes of each meeting are kept and distributed to committee and subcommittee members. In addition, records of attendance at committee and subcommittee meetings should be kept for each member. July is designated the first month of the academic year, and June is designated the final month of the academic year.
Committees related to the University of South Carolina

Committee mandated by the University of South Carolina Carolina Community:

A. **Student Academic Responsibility Committee**: hears, investigates, and decides upon all alleged violations of the University Rule of Academic Responsibility.

   **CHAIR**: elected by members  
   **TERM OF OFFICE**: 3-year, staggered terms for faculty members and 1-year terms for graduate and medical students  
   **MEETING FREQUENCY**: As required  
   **MEMBERS**:  
   3 elected faculty members + 1 elected alternate:  
   - Craig Davis, Pharmacology, Physiology, and Neuroscience, 2006-2009  
   - Lance Paulman, Cell Biology and Anatomy, 2007-2010  
   - Sarah Smith, Obstetrics and Gynecology, 2007-2010  
   - Christine Whitaker, Library, 2007-2010  
   1 M-II medical student + 1 elected alternate:  
   - Peyton Poole, M-II  
   - Tim Bryant, M-II (alternate)  
   1 M-IV medical student + 1 elected alternate:  
   - Rebecca Napier, M-IV  
   - Amanda Wren, M-IV (alternate)  
   1 graduate student: Sloka Iyengar  

Committees mandated by the University of South Carolina Faculty Manual

B. **Basic Science Unit Promotion and Tenure Committee**: formulates specific criteria for tenure and promotion of faculty members in SOM basic science departments, assesses candidates for tenure and/or promotion, and makes recommendations to the SOM Dean.

   **CHAIR**: Elected by members  
   **TERM OF OFFICE**: Continuous  
   **MEETING FREQUENCY**: As required  
   **MEMBERS**: All tenured faculty members in SOM basic science departments  

C. **Clinical Unit Promotion and Tenure Committee**: formulates specific criteria for tenure and promotion of faculty members in SOM clinical departments, assesses candidates for tenure and/or promotion, and makes recommendations to the SOM Dean.

   **CHAIR**: Elected by members  
   **TERM OF OFFICE**: Continuous  
   **MEETING FREQUENCY**: As required  
   **MEMBERS**: All tenured faculty members in SOM clinical departments  

D. **Medical Library Unit Promotion and Tenure Committee**: formulates specific criteria for tenure and promotion of SOM medical librarians, assesses candidates for tenure and/or promotion, and makes recommendations to the SOM Dean.

   **CHAIR**: Elected by members  
   **TERM OF OFFICE**: Continuous  
   **MEETING FREQUENCY**: As required  
   **MEMBERS**: All tenured medical librarians in the SOM Medical Library
II. Committees related directly to the Office of the Dean:

A. **Faculty Representation Committee**: coordinates the process of nomination and election of faculty members to SOM committees; advises the Dean on the appointment of faculty members to SOM and University committees; advises the Dean on the number and purpose of SOM committees and subcommittees; and clarifies, with elected and appointed committee chairs, the charges for each SOM committee and subcommittee; addresses with the Dean all matters referred to it by faculty members; and assists the Dean in obtaining faculty members’ input into decision making. The members of the FRC elect 2 members of this committee to represent the faculty on the Executive Committee and 2 members to represent the faculty on the Student Promotions Committee.

CHAIR: Elected by members

TERM OF OFFICE: 3-year, staggered terms; other member is ex-officio

MEETING FREQUENCY: At least once annually in June and additional meetings as required

MEMBERS:
2 elected basic science faculty members:
James Augustine, Pharmacology, Physiology, and Neuroscience, 2006-2009
Kim Creek, Pathology, Microbiology, and Immunology, 2008-2011

2 elected clinical science faculty members:
John Walsh, Orthopaedic Surgery, 2006-2009
Kathryn Stephenson, Pediatrics, 2007-2010

2 faculty members elected at large:
Elizabeth Baxley, Family and Preventive Medicine, 2006-2009 (Chair)
Lucia Pirisi-Creek, Pathology, Microbiology, and Immunology, 2007-2010

2 faculty members appointed by the Dean:
Wayne Carver, Cell Biology and Anatomy, 2007-2010
David Amrol, Internal Medicine, 2008-2011

Dean: Donald DiPette

Associate Dean for Medical Education and Academic Affairs: Richard Hoppmann

Associate Dean for Basic Science: Prakash Nagarkatti

B. **Executive Committee**: advises the Dean about administration of the SOM.

CHAIR: Dean

TERM OF OFFICE: All positions are ex-officio

MEETING FREQUENCY: Monthly

MEMBERS:
Dean: Donald DiPette, Chair

Chairs of all departments:
James Sodetz, Biochemistry
Joseph Janicki, Cell Biology and Anatomy
Elizabeth Baxley, Family and Preventive Medicine
Shawn Chillag, Internal Medicine
Mitzi Nagarkatti, Pathology and Microbiology
Richard Harding, Neuropsychiatry and Behavioral Science, Chair
Janice Bacon, Obstetrics and Gynecology
Richard Davis, Ophthalmology
John Walsh, Orthopaedic Surgery
Caughman Taylor, Pediatrics
Steven Wilson, Pharmacology, Physiology, and Neuroscience
Francis Neuffer, Radiology
Richard Bell, Surgery

3 members elected from the FRC, 2 of whom should be from basic science departments:
James Augustine, Pharmacology, Physiology, and Neuroscience
Wayne Carver, Cell Biology and Anatomy
David Amrol, Internal Medicine

Associate Deans: Marion Burton, Stanley Fowler, James Raymond (PHA), Jerry Youkey (GHS), Richard Hoppmann, Prakash Nagarkatti, Fred Boykin (DVAMC)

Assistant Deans: Morris Blachman, Charles Bryan, Lisa Bryant, Lynn Thomas, Carol McMahon, J. T. Thornhill, Nancy Richeson

Chief Business Officer and Senior Director of Budget, Finance, Facilities, and Research Administration: Jeff Perkins

Chief Operating Officer, University Specialty Clinics and Clinical Affairs: Al Dunn

Director of Legal Affairs: Linda Moore

Director of Library Services: Ruth Riley

Director of Information Technology: Lindsie Cone

Senior Director of Development: Mechelle English

Reynolds Grant Representative: Paul Eleazer

C.  **Basic Science Advisory Committee:** advises the Dean about issues related to the basic sciences in the SOM.

   **CHAIR:** Elected by members
   **TERM OF OFFICE:** All positions are ex-officio
   **MEETING FREQUENCY:** Quarterly
   **MEMBERS:**
   - Dean: Donald DiPette
   - Chairs of all basic science departments:
     - James Sodetz, Biochemistry
     - Joseph Janicki, Cell Biology and Anatomy
     - Mitzi Nagarkatti, Pathology, Microbiology, and Immunology
     - Marlene Wilson, Pharmacology, Physiology, and Neuroscience
   - Associate Dean for Basic Science: Prakash Nagarkatti
   - Assistant Dean for Preclinical Curriculum: Lynn Thomas

D.  **Clinical Advisory Committee:** advises the Dean on issues related to the clinical sciences in the SOM.

   **CHAIR:** Elected by members – election to be held in September for the following calendar year
   **TERM OF OFFICE:** All positions are ex-officio
   **MEETING FREQUENCY:** Monthly
   **MEMBERS:**
   - Dean: Donald DiPette
   - Chairs of all clinical departments:
     - Elizabeth Baxley, Family and Preventive Medicine (Chair)*
     - Shawn Chillag, Internal Medicine*
     - Richard Harding, Neuropsychiatry and Behavioral Science*
     - Janice Bacon, Obstetrics and Gynecology*
     - Richard Davis, Ophthalmology*
     - John Walsh, Orthopaedic Surgery*
     - Caughman Taylor, Pediatrics*
     - Francis Neuffer, Radiology*
     - Richard Bell, Surgery*
   - Associate Dean for Clinical Affairs: Marion Burton*
*Denotes voting members

Consultants (non-voting):

Assistant Dean for Clinical Affairs: Lisa Bryant
Assistant Dean for Clinical Curriculum: J. T. Thornhill
Chief Operating Officer of the Clinical Faculty Practice Plan: Al Dunn
President of the Educational Trust: Sharon Kaminer

E. **Student Promotions Committee:** advises the Dean about the academic standing of medical students enrolled in the SOM.

CHAIR: Elected by members annually in June
TERM OF OFFICE: All positions are ex-officio
MEETING FREQUENCY: Twice a year in June and January and additional meetings as required
MEMBERS:
Chairs of all departments:
- James Sodetz, Biochemistry
- Joseph Janicki, Cell Biology and Anatomy
- Elizabeth Baxley, Family and Preventive Medicine
- Shawn Chillag, Internal Medicine
- Mitzi Nagarkatti, Pathology, Microbiology, and Immunology
- Richard Harding, Neuropsychiatry and Behavioral Science
- Janice Bacon, Obstetrics and Gynecology
- Richard Davis, Ophthalmology
- John Walsh, Orthopaedic Surgery
- Caughman Taylor, Pediatrics
- Marlene Wilson, Pharmacology, Physiology, and Neuroscience
- Francis Neuffer, Radiology
- Richard Bell, Surgery

3 faculty members elected from the FRC, 2 of whom should be from basic science departments:
- James Augustine, Pharmacology, Physiology, and Neuroscience
- Wayne Carver, Cell Biology and Anatomy
- David Amrol, Internal Medicine

staffed by Associate Dean for Medical Education and Academic Affairs: Richard Hoppmann, as Executive Secretary

1. *Academic Review Subcommittee:* makes recommendations for consideration by the Student Promotions Committee regarding the academic standing of medical students enrolled in the SOM.

CHAIR: Chair of Student Promotions Committee
TERM OF OFFICE: 3-year, staggered terms for faculty members; Chair is ex-officio
MEETING FREQUENCY: Twice a year in May/June and December/January and additional meetings as required

MEMBERS:
4 elected faculty members:
- Judith Burgis, Obstetrics and Gynecology, 2006-2009
- James Stallworth, Pediatrics, 2006-2009
- Greg Dwyer, Neuropsychiatry and Behavioral Science, 2008-2011
- Janet Fisher, Pharmacology, Physiology, and Neuroscience, 2008-2011

Student Promotions Committee Chair: Richard Davis

staffed by Director of Student Services: Donald Kenney

F. ***Academic Standards Committee:** is responsible for the maintenance of academic excellence in the SOM, establishes criteria for determination of satisfactory academic performance for promotion and graduation of medical students, establishes consistent standards for methods of assessing quality, assigning grades, and correcting academic deficiencies of medical students.

CHAIR: Dean
TERM OF OFFICE: 3-year staggered terms for faculty members and 1-year terms for medical students; other members are ex-officio
MEETING FREQUENCY: Twice a year and additional meetings as required
MEMBERS:
Dean: Donald DiPette, Chair

5 elected faculty members:
James Augustine, Pharmacology, Physiology, and Neuroscience, 2006-2009
Alexander Sy, Internal Medicine, 2006-2009
Rachel Brown, Family and Preventive Medicine, 2007-2010
Lance Paulman, Cell Biology and Anatomy, 2007-2010
Jason Stacy, Family and Preventive Medicine, 2008-2011

1 M-IV medical student + 1 elected alternate:
Scott Weitzel
Mark Jeffords (Alternate)

Associate Dean for Medical Education and Academic Affairs: Richard Hoppmann
Assistant Dean for Clinical Assessment: Nancy Richeson
Registrar: Jeanette Ford (ex officio)

staffed by Assistant Dean for Preclinical Curriculum: Lynn Thomas

1. *Grade Change Subcommittee*: hears, assesses, and decides upon requests from faculty members for grade changes for medical students in courses, clerkships, and electives.
CHAIR: Associate Dean for Medical Education and Academic Affairs
TERM OF OFFICE: 1-year terms for faculty members; other member is ex-officio
MEETING FREQUENCY: As required
MEMBERS:
1 faculty member of the Academic Standards Committee selected by Academic Standards Committee members as the representative to the Grade Change Subcommittee
To be appointed by Academic Standards Committee, 2008-2009

3 elected faculty members:
Davinder Guram, Internal Medicine, 2008-2009
Sara Lindsey, Pediatrics, 2008-2009
Britt Wilson, Pharmacology, Physiology, and Neuroscience, 2008-2009

Associate Dean for Medical Education and Academic Affairs: Richard Hoppmann, Chair

staffed by Director of Enrollment Services/Registrar: Jeanette Ford

G. ***Committee on Women**: advises the Dean on issues related to women students, faculty, and staff of the SOM.
CHAIR: Elected by members
TERM OF OFFICE: 3-year, staggered terms for faculty and staff members and 1-year terms for graduate and medical students; other member is ex-officio
MEETING FREQUENCY: Monthly
MEMBERS:
2 elected faculty members from basic science departments:
   Edie Goldsmith, Cell Biology and Anatomy, 2006-2009
   Lucia Pirisi-Creek, Pathology, Microbiology, and Immunology, 2008-2011

3 elected faculty members from clinical departments:
Sharon Kaminer, Pediatrics, 2006-2009
Rachel Hall, Family and Preventive Medicine, 2008-2011
Lisa Beth Spiryda, Obstetrics and Gynecology, 2008-2011

2 SOM alumni/ae appointed by the Dean:
Angie Harper
Nikki Campbell

2 SOM non-faculty staff members appointed by the Dean:
Rachel Peters, Pediatrics, 2006-2009
Mechelle English, Development, 2008-2011

a representative of the Dean's Office appointed by the Dean:
Joyce Dunn, Administration and Finance, 2008-2011

1 M-II medical student:
Cady Free

1 M-IV medical student:
Katy Imgrund
Sarah Drennan

1 graduate student: Dani Frederick-Duus

SOM Liaison Officers serve as ex officio, non-voting members: Lisa Bryant, Clinical Affairs; Suzanne McDermott, Family and Preventive Medicine

H. ***Appointment and Promotion Committee for Non-Tenure-Track Clinical Faculty:*** evaluates the curriculum vitae and application materials for candidates requesting appointment at the Associate Professor or Professor level or promotion to the Associate Professor of Professor level and recommends to the Dean the appropriate faculty rank for the candidate.

**CHAIR:** Elected by members

**TERM OF OFFICE:** 3-year, staggered terms for departments with more than one full professor

**MEETING FREQUENCY:** As required

**MEMBERS:** Full professor (tenure- or non-tenure-track) from each clinical department
Francis Neuffer, Radiology
Richard Davis, Ophthalmology, 2006-2009
John Walsh, Orthopaedic Surgery
Luther Williams, Pediatrics, 2006-2009
Elizabeth Baxley, Family and Preventive Medicine, 2006-2009 (Chair)
Donna Schwartz-Watts, Neuropsychiatry and Behavioral Science, 2007-2010
James Nottingham, Surgery, 2007-2010
Tu Lin, Internal Medicine, 2008-2011
Janice Bacon, Obstetrics and Gynecology, 2008-2011

III. Committees related to the Office of the Dean through the Office of Medical Education and Academic Affairs (Offices of Admissions and Enrollment Services, Curricular Affairs and Faculty Support, Graduate Studies, and Student Services):

Through **Office of Admissions and Enrollment Services:**

A. ***Admissions Committee:** establishes application/admissions policies and procedures for the SOM; evaluates and recommends to the Dean applicants for admission.

**CHAIR:** Associate Dean for Medical Education and Academic Affairs

**TERM OF OFFICE:** 3-year, staggered terms for faculty members and 1-year terms for medical students; other member is ex-officio

**MEETING FREQUENCY:** Twice monthly in September and October and weekly from November through March

**MEMBERS:**
Up to 12 faculty members elected at large:
Ali Rizvi, Internal Medicine, 2006-2009
Divya Ahuja, Internal Medicine, 2007-2010
Lance Paulman, Cell Biology and Anatomy, 2007-2010
Wayne Duffus, Internal Medicine, 2007-2010
Trish Witherspoon, Family and Preventive Medicine, 2007-2010
Up to 6 faculty members appointed by the Dean after consultation with the FRC:
- Charles Propst, Emeritus Faculty Member, 2007-2010
- Eugene Mayer, Emeritus Faculty Member, 2007-2010
- Shawn Chillag, Internal Medicine, 2008-2011
- Warren Derrick, Emeritus Faculty Member, 2008-2011
- Patsy Lill, Emeritus Faculty Member, 2008-2011

6 M-II and/or M-IV medical students:
- Taekwondo Byrd, M-II
- Maggie Gray, M-II
- Ed Barnes, M-IV
- Mike Davis, M-IV
- Ross Nesbit, M-IV
- Lauren Stephens, M-IV

Assistant Dean for Clinical Curriculum: J. T. Thornhill, Chair
Assistant Dean for Clinical Assessment: Nancy Richeson
Assistant Dean for Preclinical Curriculum: Lynn Thomas
Assistant Dean for GHS Medical Education: Paul Catalano
Assistant Dean for Minority Affairs: Carol McMahon (ex officio)
Director of Student Services: Donald Kenney
Director of Medical Student Recruitment: James Stallworth (ex officio)
staffed by Director of Enrollment Services/Registrar: Jeanette Ford

Representation from both basic science and clinical science departments is essential.

Through Office of Curricular Affairs and Faculty Support:

B. *Curriculum Committee: is responsible for the development of and oversight over the content, structure, and pedagogy of the curriculum leading to the M.D. degree and for ensuring that students learn the knowledge, skills, attitudes, and behaviors necessary for the successful practice of medicine.

CHAIR: Elected by members
TERM OF OFFICE: 3-year, staggered terms for faculty members and 1-year terms for medical students; other members and consultants are ex-officio
MEETING FREQUENCY: Monthly
MEMBERS:
- 1 faculty member from each clinical department, 2 faculty members from each basic science department, and 1 faculty member from Biochemistry elected by the faculty of the department:
  - Francis Neuffer, Radiology
  - Rachel Brown, Family and Preventive Medicine, 2006-2009
  - Charles Blake, Cell Biology and Anatomy, 2006-2009
  - Richard Bell, Surgery, 2006-2009
  - Jennifer Health, Neuropsychiatry and Behavioral Science, 2006-2009 (Chair) replaced Bouknight
Davinder Guram, Internal Medicine, 2007-2010
Margaret Hunt, Pathology, Microbiology, and Immunology, 2007-2010
David Koon, Orthopaedic Surgery, 2008-2011
Britt Wilson, Pharmacology, Physiology, and Neuroscience, 2008-2011
James Sodetz, Biochemistry, 2008-2011
Caroline Powell, Internal Medicine, 2008-2011
Seema Menon, Obstetrics and Gynecology, 2008-2011
Robin Welsh, Pediatrics, 2008-2011
Holly LaVoie, Cell Biology and Anatomy, 2008-2011
Margaret Hunt, Pathology, Microbiology, and Immunology, 2008-2011
Robin Welsh, Pediatrics, 2008-2011
Holly LaVoie, Cell Biology and Anatomy, 2008-2011
Margaret Hunt, Pathology, Microbiology, and Immunology, 2008-2011
Robin Welsh, Pediatrics, 2008-2011
Holly LaVoie, Cell Biology and Anatomy, 2008-2011
Margaret Hunt, Pathology, Microbiology, and Immunology, 2008-2011
Robin Welsh, Pediatrics, 2008-2011
Holly LaVoie, Cell Biology and Anatomy, 2008-2011
Margaret Hunt, Pathology, Microbiology, and Immunology, 2008-2011
Robin Welsh, Pediatrics, 2008-2011
Holly LaVoie, Cell Biology and Anatomy, 2008-2011
Margaret Hunt, Pathology, Microbiology, and Immunology, 2008-2011
Robin Welsh, Pediatrics, 2008-2011
Holly LaVoie, Cell Biology and Anatomy, 2008-2011
Margaret Hunt, Pathology, Microbiology, and Immunology, 2008-2011
Robin Welsh, Pediatrics, 2008-2011
Holly LaVoie, Cell Biology and Anatomy, 2008-2011
Margaret Hunt, Pathology, Microbiology, and Immunology, 2008-2011
Robin Welsh, Pediatrics, 2008-2011
Holly LaVoie, Cell Biology and Anatomy, 2008-2011
Margaret Hunt, Pathology, Microbiology, and Immunology, 2008-2011
Robin Welsh, Pediatrics, 2008-2011
Holly LaVoie, Cell Biology and Anatomy, 2008-2011
Margaret Hunt, Pathology, Microbiology, and Immunology, 2008-2011
Robin Welsh, Pediatrics, 2008-2011
Holly LaVoie, Cell Biology and Anatomy, 2008-2011
Margaret Hunt, Pathology, Microbiology, and Immunology, 2008-2011
Robin Welsh, Pediatrics, 2008-2011
Holly LaVoie, Cell Biology and Anatomy, 2008-2011
Margaret Hunt, Pathology, Microbiology, and Immunology, 2008-2011
Robin Welsh, Pediatrics, 2008-2011
Holly LaVoie, Cell Biology and Anatomy, 2008-2011
Margaret Hunt, Pathology, Microbiology, and Immunology, 2008-2011
Robin Welsh, Pediatrics, 2008-2011
Holly LaVoie, Cell Biology and Anatomy, 2008-2011
Margaret Hunt, Pathology, Microbiology, and Immunology, 2008-2011
Robin Welsh, Pediatrics, 2008-2011
Holly LaVoie, Cell Biology and Anatomy, 2008-2011
Margaret Hunt, Pathology, Microbiology, and Immunology, 2008-2011
Robin Welsh, Pediatrics, 2008-2011
At least 2 M-II medical students:
    Allison Babelay  
    Paul Radabaugh  
    Matthew Turek (GHS) 

At least 2 M-IV medical students:
    Nima Aghaebrahim  
    Jessica Floyd  
    Leigh Bragg (GHS) 

Associate Dean for Medical Education and Academic Affairs: Richard Hoppmann 
Assistant Dean for Preclinical Curriculum: Lynn Thomas 
Assistant Dean for Clinical Curriculum: J. T. Thornhill 
Assistant Dean for Clinical Assessment: Nancy Richeson 
Director of Student Services-Greenville Hospital System (GHS): Paul Catalana 
Consultants: 
    Assistant Dean for Continuing Medical Education and Faculty Development: Morris Blachman 
    Director of Student Services: Donald Kenney 
    Director of Library Services: Ruth Riley 
    Director of Information Technology: Lindsie Cone 
    Director of Enrollment Services and Registrar: Jeanette Ford 
    Executive Director of the South Carolina Area Health Education Consortium: David Garr 
    Assistant Dean for Minority Affairs: Carol McMahon 
    Reynolds Grant Representative: Paul Eleazer 
    PRMH Vice President for Graduate Medical Education: Kathy Stephens 
staffed by Administrative Assistant, Office of Curricular Affairs and Faculty Support: Angelical Naso

1. Standing subcommittees:
   a. **M-I/M-II Subcommittee**: is responsible for periodic review and update of all 
      required M-I and M-II courses. 
      CHAIR: Elected by members 
      TERM OF OFFICE: 1-year terms for faculty members and 1-year terms for
MEETING FREQUENCY: Called at the discretion of the chair or at the direction of the chair of the Curriculum Committee.

MEMBERS:
At least 4 faculty members appointed by the Curriculum Committee Chair from a roster of basic science and clinical science Curriculum Committee members who have expressed interest in this subcommittee:

2 M-II medical students:

Assistant Dean for Preclinical Curriculum: Lynn Thomas

Representation from both basic science and clinical science departments is essential; the subcommittee may also invite as members other faculty members who are not Curriculum Committee members. With the approval of the Subcommittee chair, minutes will be taken and distributed by the Assistant Dean for Preclinical Curriculum.

b. *M-III/M-IV Subcommittee: is responsible for the periodic review and update of all required M-III and M-IV courses.
CHAIR: Elected by members
TERM OF OFFICE: 1-year, terms for faculty members and 1-year terms for medical students; other members are ex-officio
MEETING FREQUENCY: Called at the discretion of the chair or at the direction of the chair of the Curriculum Committee.

MEMBERS:
At least 4 faculty members appointed by the Curriculum Committee Chair from a roster of basic science and clinical science Curriculum Committee members who have expressed interest in this subcommittee:

1 M-III and 1M-IV medical student:

Assistant Dean for Clinical Assessment: Nancy Richeson
Assistant Dean for Clinical Curriculum: J. T. Thornhill

Representation from both basic science and clinical science departments is essential; the subcommittee may also invite as members other faculty members who are not Curriculum Committee members. With the approval of the Subcommittee chair, minutes will be taken and distributed by the Assistant Dean for Clinical Curriculum.

c. *Interdepartmental/Interdisciplinary Integration Subcommittee: is responsible for the periodic review and update of vertical curricula and for the integration of interdepartmental and interdisciplinary educational efforts.
CHAIR: Elected by members
TERM OF OFFICE: 1-year terms for faculty members; other members are ex-officio
MEETING FREQUENCY: Called at the discretion of the chair or at the direction of the chair of the Curriculum Committee.
the chair of the Curriculum Committee.

**MEMBERS:**  
At least 3 faculty members appointed by the Curriculum Committee Chair from a roster of basic science and clinical science Curriculum Committee members who have expressed interest in this subcommittee:

Vertical curriculum directors serve as ex officio, non-voting members: Lynn Thomas, Nutrition; Paul Eleazer, Geriatrics; Charles Bryan, Bioethics and Professionalism; Robert Best, Genetics; Nikki Campbell, Substance Abuse  
Associate Dean for Medical Education and Academic Affairs: Richard Hoppmann

Assistant Dean for Preclinical Curriculum: Lynn Thomas

PRMH Vice President for Graduate Medical Education: Kathy Stephens

Representation from both basic science and clinical science departments is essential; the subcommittee may also invite as members other faculty members who are not Curriculum Committee members. With the approval of the Subcommittee chair, minutes will be taken and distributed by the Assistant Dean for Preclinical Curriculum.

d. **Independent Learning Development and Implementation Subcommittee:** is responsible for developing and implementing Curriculum Committee recommendations in the area of independent learning and selects the medical student recipient of the annual Student Independent Learning Project Award.  
CHAIR: Elected by members  
TERM OF OFFICE: Members are appointed annually by the Curriculum Committee chair  
MEETING FREQUENCY: Called at the discretion of the chair or at the direction of the chair of the Curriculum Committee.

**MEMBERS:**  
At least 3 faculty members appointed by the Curriculum Committee Chair from a roster of basic science and clinical science Curriculum Committee members who have expressed interest in this subcommittee:

Jeanette Ford, Enrollment Services and Registrar, Chair

Representation from both basic science and clinical science departments is essential; the subcommittee may also invite as members other faculty members who are not Curriculum Committee members.

2. **Ad hoc subcommittees**

a. **Extended Curriculum Subcommittee:** reviews applications for Extended Curriculum Program and selects participants.  
CHAIR: Elected by members  
TERM OF OFFICE: 2 members are appointed annually by Admissions Committee and the Curriculum Committee chairs, respectively; other members are ex-officio  
MEETING FREQUENCY: Once per year April/May  
MEMBERS:  
2 members of Curriculum Committee appointed by Curriculum Committee Chair:  
To be appointed by the Curriculum Committee for 2007-2008
2 members of Admissions Committee appointed by Admissions Committee Chair: To be appointed by the Admissions Committee for 2007-2008

staffed by Associate Dean for Medical Education and Academic Affairs: Richard Hoppmann

Assistant Dean for Preclinical Curriculum: Lynn Thomas
b. **Curriculum Accommodations Subcommittee**: establishes policies and procedures for testing under non-standard conditions, reviews applications, and selects qualifying students.

CHAIR: Assistant Dean for Preclinical Curriculum

TERM OF OFFICE: 1-year terms for faculty member; other member is ex-officio

MEETING FREQUENCY: Once per year in July/August and additional meetings as required

MEMBERS:
1 elected faculty member who teaches in the M-I year:

1 elected faculty member who teaches in the M-II year:

1 elected faculty member who teaches in the M-III year:

Assistant Dean for Preclinical Curriculum: Lynn Thomas, Chair

Through Office of the Associate Dean for Basic Science:

C. **Biomedical Science Graduate Committee**: establishes policies and procedures for the Biomedical Science Graduate Program consistent with USC and SOM guidelines. Ensures that program requirements are met by departments, research focus groups, and students.

CHAIR: Academic Director for Biomedical Science Graduate Program

TERM OF OFFICE: All members are ex-officio

MEETING FREQUENCY: As required

MEMBERS:
All directors of SOM basic science department graduate programs and research focus groups:
Wayne Carver, Cell Biology and Anatomy
Kim Creek, Molecular Oncology
Marlene Wilson, Neuroscience

Associate Dean for Basic Science: Prakash Nagarkatti

Academic Director for Biomedical Science Graduate Program: Richard Hunt

Consultant: Jerel Arceneaux, Assistant Director of Student Services

D. **Biomedical Science Graduate Nurse Anesthesia Subcommittee**: establishes policies and procedures for the Biomedical Science Graduate Nurse Anesthesia Program consistent with USC and SOM guidelines. Ensures that program requirements are met.

CHAIR: Academic Director of Graduate Nurse Anesthesia Program

TERM OF OFFICE: All members are ex-officio

MEETING FREQUENCY: Twice per year and additional meetings as required

MEMBERS:
Academic Director of Graduate Nurse Anesthesia Program: James Buggy, Chair

Clinical Director of Graduate Nurse Anesthesia Program: Kristi Williams

Assistant Clinical Director of Graduate Nurse Anesthesia Program: Kelly Brown

Consultant: Jerel Arceneaux, Assistant Director of Student Services
E. **Rehabilitation Counseling Graduate Subcommittee:** establishes policies and procedures for the Biomedical Science Graduate Rehabilitation Counseling Program consistent with USC and SOM guidelines. Ensures that program requirements are met.

**CHAIR:** Rehabilitation Counseling Graduate Program Director  
**TERM OF OFFICE:** All members are ex-officio  
**MEETING FREQUENCY:** As required  
**MEMBERS:**  
Director: Linda Leech, Neuropsychiatry and Behavioral Science, Chair  
3 appointed faculty members:  
Robert Breen, Neuropsychiatry and Behavioral Science  
Brian Kamnetz, Neuropsychiatry and Behavioral Science  
Shaka Moustafa, Neuropsychiatry and Behavioral Science  
Consultant: Jerel Arceneaux, Assistant Director of Student Services

F. **Genetic Counseling Graduate Subcommittee:** establishes policies and procedures for the Biomedical Science Graduate Genetic Counseling Program consistent with USC and SOM guidelines. Ensures that program requirements are met.

**CHAIR:** Genetic Counseling Graduate Program Director  
**TERM OF OFFICE:** All members are ex-officio  
**MEETING FREQUENCY:** As required  
**MEMBERS:**  
Director: Janice Edwards, Director  
3 appointed faculty members:  
Robert Best, Obstetrics and Gynecology  
Janice Edwards, Obstetrics and Gynecology  
Richard Ferrante, Director, University Affiliated Programs, Pediatrics  
Consultant: Jerel Arceneaux, Assistant Director of Student Services

Through **Office of Student Services:**

G. *Leave of Absence Committee:** makes recommendations to the Dean regarding leaves of absence from the SOM for medical students.

**CHAIR:** Elected by members  
**TERM OF OFFICE:** 3-year, staggered terms for faculty members  
**MEETING FREQUENCY:** As required  
**MEMBERS:**  
4 elected faculty members:  
Janice Bacon, Obstetrics and Gynecology, 2007-2010  
Caughman Taylor, Pediatrics, 2007-2010  
Harold Friedman, Surgery, 2008-2011  
Britt Wilson, Pharmacology, Physiology, and Neuroscience, 2008-2011  
1 appointed faculty member in the Department of Neuropsychiatry and Behavioral Science:  
Craig Stuck, Neuropsychiatry and Behavioral Science, 2006-2009  
Staffed by Director of Student Services: Donald Kenney

H. ***Scholarship and Loan Committee:** awards all SOM scholarships and awards all long-term loans administered by the SOM.

**CHAIR:** Elected by members  
**TERM OF OFFICE:** 3-year, staggered terms for faculty members and 1-year terms for medical students; other members and consultants are ex-officio  
**MEETING FREQUENCY:** Twice a year in the Spring and Fall semesters  
**MEMBERS:**
5 elected faculty members:
- Rachel Brown, Family and Preventive Medicine, 2006-2009
- Edie Goldsmith, Cell Biology and Anatomy, 2006-2009
- Eric Williams, Neuropsychiatry and Behavioral Science, 2007-2008
- Janet Fisher, Pharmacology, Physiology, and Neuroscience, 2008-2011
- Felicia Yeh, Library, 2008-2011

At least 2 M-II or M-IV medical students:
- Will Anderson, M-II
- Chris Huffman, M-IV
- Joy Roach (GHS), M-IV

Consultants:
- Bank of America representative: Pam Carroll
- Douglas Scholarship representative: Claude Smith
- Cantey Scholarship representative: William Cantey
- Chief Business Officer and Senior Director of Budget, Finance, Facilities, and Research Administration: Jeff Perkins
- Senior Director of Development: Mechelle English
- staffed by Director of Student Services: Donald Kenney and Assistant Director of Student Affairs/Financial Aid: Jerel Arceneaux

I. **Student Services and Publications Committee**: makes recommendations to the Director of Student Services-Columbia on ways to improve or implement services to students; selects recipients of annual SOM student awards; makes recommendations to the Director of Student Services-Columbia and the Associate Dean for Medical Education and Academic Affairs regarding SOM student publications and the SOM Bulletin.

CHAIR: Director of Student Services-Columbia
TERM OF OFFICE: 3-year, staggered terms for faculty members, 1-year terms for medical students; other members are ex-officio
MEETING FREQUENCY: Twice a year in the Spring and Fall semesters

**MEMBERS:**
- 5 elected faculty members:
  - Kevin Bennett, Family and Preventive Medicine, 2006-2009
  - David Mott, Pharmacology, Physiology, and Neuroscience, 2006-2009
  - Roz McConnaughy, Library, 2007-2010
  - Lynn Thomas, Curricular Affairs, 2007-2010
  - Karen McMullen, Library, 2008-2011

- At least 2 M-II or M-IV medical students:
  - Lauren Crosby, M-II
  - April Grant, M-II
  - Katherine Campbell, M-IV

Director of Student Services-GHS: Paul Catalana
Director of Student Services: Donald Kenney, Chair
Assistant Director of Student Services/Financial Aid: Jerel Arceneaux
Consultants: Director of Alumni Affairs: Debbie Truluck

IV. Committees related to the Office of the Dean through the Office of Clinical Research and Special Projects:

Committees mandated by federal regulations for research:
A. USC committee administered in the SOM

**USC Institutional Animal Care and Use Committee**: provides oversight for the care and use of animals in teaching and research, regardless of funding source, for the entire USC-Columbia campus, with responsibilities specified in the PHS Policy on Humane Care and Use of Laboratory Animals and the 1987 amendments to the Animal Welfare Act.

**CHAIR**: Elected by members

**TERM OF OFFICE**: 3-year, staggered terms for faculty and staff members and community representatives and 1-year terms for graduate students; other members are ex-officio

**MEETING FREQUENCY**: Monthly

**MEMBERS**:

5 SOM faculty members recommended by the Dean after consultation with the FRC and appointed by the President:

- Greg Brower, Medicine (Cell Biology and Anatomy)
- Edie Goldsmith (alternate), Medicine (Cell Biology and Anatomy)
- Rozalynd McConnaughy (alternate), Medicine (Library)
- Lawrence Reagan, Medicine (Pharmacology, Physiology, and Neuroscience)
- James Fadel, Medicine (Pharmacology, Physiology, and Neuroscience)
- Rozlynd McConnaughy, Medicine (Library)
- Kenneth Walsh, Medicine, Chair (Pharmacology, Physiology, and Neuroscience)

1 faculty member from the Department of Biological Sciences appointed by the President:

- Marj Pena
- Gabor Szalai (alternate)

1 faculty member from the School of Public Health appointed by the President:

- James Carson
- Matthew Kostek (alternate)

1 faculty member from the School of Pharmacy appointed by the President:

- Theresa Smith
- Lorne Hofseth (alternate), Pharmacy

2 graduate students appointed by the President:

- Rebecca Gazda, Psychology
- Sadiye Rieder, Medicine

1 staff member of the Animal Resources Facility appointed by the President:

- Margaret Rentz (ex officio)
- Pam Rudd (alternate)

2 members who are community representatives not affiliated with the University appointed by the President:

- Antonia Forsthoeefel
- Norma Hunt

**University Veterinarian**:

- Shayne Barlow, School of Medicine (ex officio)

**Consultants**:

- Thomas Coggins, Sponsored Programs and Research

**Contact**:

- Stephanie Cook, IACUC Administrator, Office of Research Compliance
Other committees:

B. **Research Advisory Committee**: promotes and enhances research activities in the SOM, assists the Associate Dean for Basic Science and Associate Dean for Clinical Research and Special Projects in distribution of SOM funds for research, nominates faculty for review of internal grant proposals, reviews various agency calls for proposals, and serves as a resource for advice to Associate Deans and Dean on various research-related issues.

**CO-CHAIRS**: Associate Dean for Clinical Research and Special Projects
Associate Dean for Basic Science

**TERM OF OFFICE**: 3-year staggered terms for faculty members; other member is ex-officio

**MEETING FREQUENCY**: Monthly

**MEMBERS**: 6 faculty members selected by the Dean after consultation with the FRC from rosters of 4 basic science and 4 clinical science faculty members nominated by the Basic Science Advisory Committee and the Clinical Advisory Committee, respectively:

Associate Dean for Clinical Research and Special Projects: Stanley Fowler, Co-Chair
Associate Dean for Basic Science: Prakash Nagarkatti, Co-Chair

V. Committees related to the Office of the Dean through the Office of Administration and Finance:

Committees related to the health and safety of SOM faculty members, students, and staff members:

A. **Student/Employee Health Committee**: develops policies and monitors activities regarding health and safety issues for SOM faculty and staff members and students, including its positions on infectious disease and employee health issues.

**CHAIR**: Elected by members

**TERM OF OFFICE**: 3-year staggered terms for faculty members and 1-year terms for medical students; other member is ex-officio; consultant is appointed annually

**MEETING FREQUENCY**: As required

**MEMBERS**: 2 faculty members from clinical science departments appointed by the Dean after consultation with the FRC:

- Janice Bacon, Obstetrics and Gynecology, 2006-2009
- Ali Rizvi, Internal Medicine, 2008-2011

2 M-II medical students:
- Bethany Slocum
- Alex Lemons

2 M-IV medical students:
- Jason Herlong
- Greyson Thomas

1 graduate student: Emily Stanley

1 non-faculty SOM staff member appointed by the Dean: Glenda McAlister

Director of Medical Student and Employee Health: Joshua Mann

Administrative Director for Department of Family and Preventive Medicine: Chris Ricken
B. ***Faculty/Staff Peer Advocacy Committee:*** provides, upon referral, SOM faculty and staff members with employee assistance information.

**CHAIR:** Elected by members  
**TERM OF OFFICE:** 3-year, staggered terms  
**MEETING FREQUENCY:** As required  

**MEMBERS:**
3 faculty members appointed by the Dean after consultation with the FRC (one with expertise in substance abuse issues and 1 with expertise in assessment and psychotherapy):  
- **Alexander Sy,** Internal Medicine, 2006-2009  
- **Jeff Hall,** Family and Preventive Medicine, 2008-2011  
- **Gregg Dwyer,** Neuropsychiatry and Behavioral Science, 2008-2011  

1 non-faculty SOM staff member appointed by the Dean:  
- **Rick Connor,** Support Services, 2006-2009

C. **Wellness Promotion Committee:** coordinates and promotes wellness activities for SOM faculty, staff, and students.

**CHAIR:** Elected by members  
**TERM OF OFFICE:** 3-year, staggered terms for faculty and staff members, 1-year terms for medical and graduate students  
**MEETING FREQUENCY:** Six times per year  

**MEMBERS:**
2 faculty members appointed by the Dean after consultation with the FRC:  
- **Rebecca Meriwether,** Family and Preventive Medicine, 2006-2009  
- **James Fadel,** Pharmacology, Physiology, and Neuroscience, 2007-2010

1 non-faculty SOM staff member employed in the Office of the Dean, Division of Human Resources, appointed by the Dean:  
- **Glenda McAllister**

2 non-faculty SOM staff members appointed by the Dean:  
- **Debbie Truluck,** Alumni Affairs, 2006-2009  
- **Dawn Bruce,** Administration and Finance, 2007-2010

At least 2 M-II medical students:  
- **Brittany Rodgers,** M-II  
- **Benjamin von Schweinitz,** M-II  
- **Bevin Hearn,** M-IV

1 graduate student:  
- **Casey White**

Committee related to environmental safety and hazardous waste storage and disposal in the SOM:

D. **Environmental/Hazardous Waste Committee:** develops policies and monitors activities regarding environmental and waste management issues for the SOM.

**CHAIR:** Elected by members  
**TERM OF OFFICE:** 3-year staggered terms for faculty members and 1-year term for graduate student; other members are ex-officio; consultants are appointed annually  
**MEETING FREQUENCY:** As required  

**MEMBERS:**
2 faculty from basic science departments appointed by Dean after consultation with the FRC:  
- **Paul Housley,** Pharmacology, Physiology, and Neuroscience, 2008-2011  
- **Scott Supowit,** Cell Biology and Anatomy, 2008-2011

1 non-faculty SOM staff member appointed by the Dean:  
- **Tony Johnson**

1 Dean's Office representative appointed by the Dean:  
- **Jeff Perkins**
1 graduate student: Michael Rouse
Director of Animal Resources: Shayne Barlow
Consultants:
SOM Support Services representative: Larry Knott
DVAMC Safety Office representative: Michael Henrickson
USC Environmental Health and Safety Office representative: Muthukrishna Raja

VI. Committees related to the Office of the Dean through the Office of Continuing Medical Education and Faculty Development:

A. ***Faculty Awards Committee:*** selects faculty member recipients of the Teaching Advancement Award and the Research Advancement Award based upon a faculty member-initiated application including a portfolio of information about teaching or research activities. Representation from both basic science and clinical science departments is essential.

**CHAIR:** Elected by members

**TERM OF OFFICE:** 3-year, staggered terms for faculty members; other member is ex-officio

**MEETING FREQUENCY:** Monthly

**MEMBERS:**
8 elected faculty members:
- Alexander McDonald, Pharmacology, Physiology, and Neuroscience, 2006-2009
- Brit Wilson, Pharmacology, Physiology, and Neuroscience, 2006-2009
- Wayne Carver, Cell Biology and Anatomy, 2007-2010
- James Fadel, Pharmacology, Physiology, and Neuroscience, 2007-2010
- Jeanette Ford, Medical Education and Academic Affairs, 2007-2010
- Sarah Smith, Obstetrics and Gynecology, 2007-2010
- Craig Stuck, Neuropsychiatry and Behavioral Science, 2008-2011
- Matthew Garber, Pediatrics, 2008-2011

4 faculty members appointed by the Dean after consultation with the FRC:

- Jeffrey Patton, Pathology, Microbiology, and Immunology, 2006-2009
- Divya Ahuja, Internal Medicine, 2006-2009
- Marlene Wilson, Pharmacology, Physiology, and Neuroscience, 2007-2010
- Jamee Lucas, Family and Preventive Medicine, 2007-2010

Assistant Dean for CME and Faculty Development: Morris Blachman

B. ***USCSOM-PHR CME Organization Steering Committee:*** establishes policies and procedures for joint USCSOM and PHR continuing medical education organization.

**CHAIR:** Co-chaired by the Dean and PH Senior Vice President for Quality, Medical Education, and Research

**TERM OF OFFICE:** Appointed members serve 3-year, staggered terms; other members are ex-officio

**MEETING FREQUENCY:** As Needed

**MEMBERS:**
- Pete Bailey, SC Budget and Control Board
- James Barker, Internal Medicine – SOM and PHR
- Libby Baxley, Family and Preventive Medicine – SOM and PHR
- Linda Bell, DHEC
- Eric Brown, PHR
- Edward Catalano, PHR
- Shawn Chilag, Internal Medicine – SOM
- Cheryl Coble, PHR
- Lindsie Cone, Director of Information Technology – SOM
Beth Corley, SC Budget and Control Board
Steve Hasterok, USC-PHR CME Organization
Sandy Hyre, DMH
Mac Knight, PHR
Mark Mayson, PHR
LouAnn Morris, CME and Faculty Development - SOM
Joel Nesbitt, PH
Scott Parker, PHBE
Carole Pillinger, DVAMC
Jan Probst, USC – Public Health
Donna Ray, USC-PHR CME Organization
Ruth Riley, Library - SOM
John Singering, PHR
James Stallworth, Pediatrics – SOM
Katherine Stephens, PHR
John Stewart, PHR
Shawn Stinson, PH
Carolyn Swinton, PHR
Alexander Sy, Internal Medicine – SOM and PHR

Dean: Donald DiPette, Co-Chair

PH Senior Vice President for Quality, Medical Education, and Research: James Raymond, Co-Chair

Assistant Dean for CME and Faculty Development: Morris Blachman

VII. Committee related to the Office of the Dean through the Office of Minority Affairs:

A. **Minority Affairs Committee**: plans and implement means of increasing the number of students from groups under-represented in the medical profession who are prepared for, recruited to, matriculate at, and graduate from the SOM and who continue their training in residency programs available throughout the state of South Carolina and plans and implements means of increasing the number of under-represented minority faculty in the SOM.

CHAIR: Assistant Dean for Minority Affairs

TERM OF OFFICE: 3-year, staggered terms for faculty members, alumni, and HBCU, community, and AHEC representatives; 1-year terms for medical students; other member is ex-officio

MEETING FREQUENCY: As Needed

MEMBERS:
1 clinical faculty member appointed by the Dean after consultation with the Assistant Dean for Minority Affairs:
Jeffrey Guy, Orthopaedic Surgery, 2008-2011

1 basic science faculty member appointed by the Dean after consultation with the Assistant Dean for Minority Affairs:
Lance Paulman, Cell Biology and Anatomy, 2008-2011

2 minority SOM alumni/ae appointed by the Dean:
Crystal Johnson
Cedric Rivers

1 representative of Historically Black Colleges and Universities (HBCUs) appointed by the Dean:
Karen Rutherford, Benedict College

1 community representative appointed by the Dean:
Stephen Benjamin, McAngus, Goudelock and Courie, LLC

1 representative of the SC Area Health Education Consortium:
Angelica Christie
At least 2 medical students:
Firdous Khan, M-II
Janny Liu, M-II
Nima Aghaeabraham, M-IV
Brooke Hollins, SNMA Chapter President

Assistant Dean for Minority Affairs: Carol McMahon, Chair

VIII. Committee related to the Office of the Dean through the Medical Library:

A. *Library Committee*: advises Director of Library Services on policy matters, especially relating to the collection and staffing of the Medical Library.
   CHAIR: Elected by members
   TERM OF OFFICE: 3-year, staggered terms for faculty members and 1-year terms for graduate and medical students; other member is ex-officio
   MEETING FREQUENCY: Quarterly
   MEMBERS:
   7 elected faculty members:
   Charles Carter, Family and Preventive Medicine, 2006-2009
   Lawrence Reagan, Pharmacology, Physiology, and Neuroscience, 2006-2009
   Katryna Bogovich, Obstetrics and Gynecology, 2007-2010
   Phillip Buckhaults, SC Cancer Center, 2007-2010
   Muhammed Raza, Internal Medicine, 2007-2010
   Julie Anderson, Pediatrics, 2008-2011
   Jeff Patton, Pathology, Microbiology, and Immunology, 2008-2011

At least 2 M-II or M-IV medical students:
Ankur Fadia, M-II
Salman Ali, M-IV
Erin Burns, M-IV

1 graduate student: Jennifer Intelicato-Young

Director of Library Services: Ruth Riley

Director of Information Technology: Lindsie Cone, ex officio

IX. Committee related to the Office of the Dean through the Office of Information Technology:

A. *Information Technology Committee*: advises the Director of Computer and Communication Resources on policy matters, especially relating to computer needs of students and faculty as they relate to educational programs and research activities and to the structure and function of the SOM computer network and communication systems.
   CHAIR: Elected by members
   TERM OF OFFICE: 3-year, staggered terms for faculty members and 1-year terms for medical students; other member is ex-officio
   MEETING FREQUENCY: Monthly
   MEMBERS:
   5 elected faculty members:
   James Buggy, Pharmacology, Physiology, and Neuroscience, 2006-2009
   Christian Steen, Family and Preventive Medicine, 2007-2010
   Alexander Sy, Internal Medicine, 2007-2010
   Helmut Albrecht, Internal Medicine, 2008-2011
   Brigit Livingston, Library, 2008-2011

At least 2 M-II or M-IV medical students:
James Bardoner, M-II
Ross Hilliard, M-II
Kristen Paysiner, M-IV
Assistant Dean for Preclinical Curriculum: Lynn Thomas
Assistant Dean for Clinical Curriculum: J. T. Thornhill
Director of Information Technology: Lindsie Cone
Manager of Computer Resources: Robert Watson
Director of Library Services: Ruth Riley, ex officio

X. Committee related to the Office of the Dean through the Office of Development:

A. Development Advisory Committee: establishes priorities for, promotes, and enhances development activities of the SOM and coordinates these activities with University initiatives, including the 2001 Bicentennial Campaign.
CHAIR: Director of Development and Public Affairs
TERM OF OFFICE: 3-year, staggered terms for faculty members; other members are ex-officio
MEETING FREQUENCY: Every two months
MEMBERS:
2 faculty members nominated by the Basic Science Advisory Committee and appointed by the Dean after consultation with the FRC:

2 faculty members nominated by the Clinical Advisory Committee and appointed by the Dean after consultation with the FRC:

2 faculty members at large appointed by the Dean after consultation with the FRC:

2 M-IV medical student:
  Sallie Ruth Coleman, M-IV
  Matthew Neal, M-IV

Senior Director of Development: Mechelle English, Chair
Associate Dean for Clinical Research and Special Projects: Stanley Fowler
Associate Dean for Clinical Affairs: Marion Burton

XII. Members of the Faculty Senate

Faculty Senate: 10 SOM tenure-track faculty members are elected to the Faculty Senate of the USC.
CHAIR: None
TERM OF OFFICE: 3-year, staggered terms
MEETING FREQUENCY: Monthly
  Shawn Chillag, Internal Medicine, 2006-2009
  Edie Goldsmith, Cell Biology and Anatomy, 2006-2009
  Paul Housley, Pharmacology, Physiology, and Neuroscience, 2006-2009
  Briget Livingston, Library, 2006-2009
  Troy Baudino, Cell Biology and Anatomy, 2007-2010
  Katryna Bogovich, Obstetrics and Gynecology, 2007-2010
  Lawrence Reagan, Pharmacology, Physiology, and Neuroscience, 2007-2010
  Kevin Bennett, Ph.D. – Family and Preventive Medicine, 2008-2011
  Richard Goodwin, Ph.D. – Cell Biology and Anatomy, 2008-2011
* Faculty committee
** Administrative committee
*** Faculty/administrative committee

26 June 2008